



# ANNUAL REPORT 2019-2020



## DIOCESAN SOCIAL SERVICE SOCIETY DSSS IMPHAL

*A charitable and non-profit making Institution*

Registered under Societies Registration Act. Reg. No. 253/M/SR/1991)

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# ANNUAL REPORT

2019-2020

**“.....To build self sustaining developed communities in partnership with people and civil society institutions, through animation, value education and organization in the cultural milieu.....”**

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## Director's Message.....

The annual report for the year 2019-2020 captures the extent of the work undertaken by Diocesan Social Service Society (DSSS), Imphal in different districts of Manipur. As you read the pages you will be delighted to see how DSSS Imphal has ventured in the development and welfare of the poor rural communities in most remote villages of the state of Manipur.

The year witnessed varieties of activities under various thrust areas of Health, Livelihood, Peace Education, Environment, Climate Adaptive & Food Security. Through its timely and appropriate intervention of the project's activities we are able to reach out to a large number of interior villages touching innumerable lives and shaping their future.

Since establishment of the organization, DSSS Imphal is moving forward the way organization approaches and management and there has been better improvement in terms of organizational structure and development. Slowly the organization is creating People-centered development - focuses on improving local communities' self-reliance, social justice, and participatory decision-making in all the projects which are implemented.

Looking at the developmental projects we took up, several of our developmental projects are effectively well implemented, impacting positive results in the lives of the marginalized and vulnerable communities. Prior to the need of the area, Diocesan Social Service Society took up several projects such as Peace Building, Mother and Child, FARM NE, Direct Family Funding by Chalice, MOMA etc.

The past few years, there have been several trainings on the Key Strategic Pillars of Caritas India animated by the Regional Forum. The Key Strategic Pillars are Empowering Animation. Dialogue, Volunteering and Sharing Community. The Strategic Pillars established a strong sustainability structure in the intervention of community development. This has given a new direction in the way of our approach in the development work of the community. Therefore, we have also adopted a similar kind of application in the effective implementation of our various projects.

On this publication of our Annual Report, I thank Most Rev. Bishop Dominic Lumon for his constant support and placing his trust in me to take up the responsibilities of social work intervention in the state of Manipur. I Place my sincere thanks to all the staff of DSSS for their commitment and hard work in carrying forward the mission and vision of the organization.

I further take this opportunity to thank all our donor agencies, collaborators, government department's well wishers for their kind support and cooperation in the journey of creating a better society.

We look forward to the joy of your continued collaboration with you in the days to come.



Rev. Fr. Biju Lukose  
Director, DSSS, Imphal





## Organization Details

The Diocesan Social Service Society (DSSS) is the developmental wing of the Archdiocese of Imphal. It is a registered voluntary non-governmental organization, registered under the Societies Registration Act. It initiates, plans, formulates, implements, monitors and evaluates projects and programs.

The activities are capacity building, empowerment of women, women and child development, people's organizations, social welfare, income generation activities, natural resource management, organic farming, sustainable rural development, HIV/AIDS, and emergency relief services.

It renders services to the unorganized needy and poor irrespective of caste, color or religious belief and faith.

It has a team of qualified and committed staffs working at various levels catering to the needs of the people in the villages within the Archdiocese of Imphal.

### **Vision:**

*The Vision is "To work towards realizing a harmonious society based on Gospel values of love, justice, care, peace and unity".*

### **The Mission:**

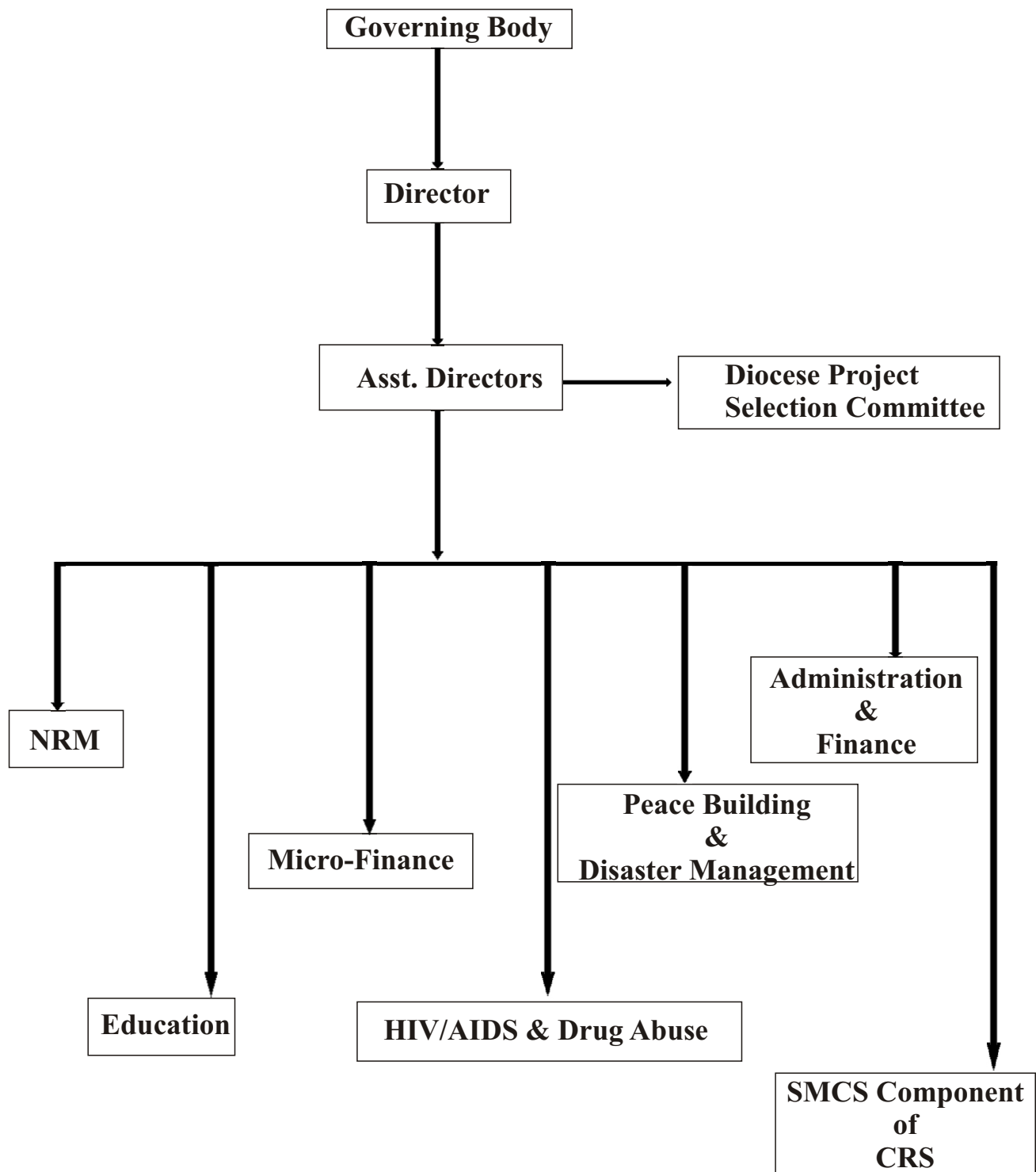
*"To strive to evolve cohesive participatory communities through value education, awareness building, self-respect, socio economic development and cultural enhancement with mutual respect within the society especially the less privileged".*

### **The Objectives of DSSS are as follows:**

- ➔ To shoulder and labour for the emancipation of the less privileged to show the universal spirit of love and concern as gospel response
- ➔ To promote and sustain mass campaigns in order to dispel ignorance in the society through awareness building, motivation, education, training, empowerment and local organizations
- ➔ To work for the just growth of culture, social and moral values, justice, equality, equity and integration for unity and oneness
- ➔ To promote and propagate traditional knowledge of healthy living, medicines and practices
- ➔ To promote sustainable development, constructive family growth and meaningful community life in peace with nature
- ➔ To promote and implement participatory people's programs and projects with holistic approach through food security, livelihood support, income generation, training, skill development, HRD, animal care, local crafts, natural resource management, ecology and environment
- ➔ To create and establish interventions in response to natural and manmade calamities



## Organization Structure



# Mission Organic Manipur Agency MOMA

## Mission Organic Value Chain Development North East Region MOVCDNER

### Activities Report April 2019-March 2020

#### April 2019

1. GPS coordination
2. Seed treatment and distribution of Trichoderma at 4 Districts viz: Tamenglong, Ukhrul, Noney and Kamjong Districts.
3. Distributed six packets of Trichoderma

#### May 2019

1. Training on the Concept of Organic Farming was conducted in Tamenglong and Ukhrul District. The benefits of organic farming and organic foods have been taught to the farmers and encouraged to utilize organic manure for farming
2. Training on organic manure preparation, pest and disease management was carried out practically by the collection of raw materials in local areas, which greatly helps in pest and disease management.



*Training on Concept of Organic Farming*

#### June: 2019

##### Disbursement of turmeric seeds:

- |                     |            |
|---------------------|------------|
| 1. Langdang village | : 60 bags  |
| 2. Nungbi Khullen   | : 140 bags |
| 3. Shirui           | : 40 bags  |
| 4. Kalhang          | : 50 bags  |
| 5. Choithar         | : 40 bags  |

#### July 2019

1. Intensive training on FIG & FPC leaders on group management and book keeping
2. Training on organic manure preparation, pest and disease management
3. Distribution of Soyabean seeds in Ukhrul and Tamenglong Districts.

#### August 2019

The project conducted internal monitoring with the farmers of Ukhrul and Tamenglong districts. The team of MOMA and farmers visited turmeric farm at Rangkung and Nungang village.

A one day Intensive training on pest and disease management was conducted with an objectives of "Production of high quality foods, clean environment and maintaining the eco-system by avoiding use of chemicals fertilizers or pesticides; for a healthy future

## February 2020

The IGA (Income Generation Activities) was organized for the farmers on how they should generate their incomes apart from cultivating turmeric and king chilli. One day training program on Piggery and poultry farming for the farmers. Also conducted three days training on scientific cultivation of mushroom for the leaders of FIGs under MOVCDNER at ICAR. Training on cultivation of various types of mushroom and spawn preparation process were taught practically.

## Activities Photos



*Farm visits and monitoring*



*Training on Post harvest management and Book keeping*

## BUILDING BRIDGES THROUGH PEACE AND CONFLICT TRANSFORMATION IN NORTH EAST INDIA (BB-PACT)

### ANNUAL REPORT 2019-2020

Peace is one of the most commonly used term in various platform across the world and its meaning and implications differ depending on the context and people who uses it. Approaches to peace building also varies as in the case of UN Peace Keeping Force (Military approach) in war torn countries to working with individuals and communities at local context. In this seminar, we are referring to peace building and conflict transformation at grassroot level through organic process of individuals, groups and community participation at large.

The states of Northeast India have been infested with conflicts since the past many decades and there have been initiatives of peace building in the region from different quarters the like of Government, NGOs, Religious Leaders and so on. North East Diocesan Social Service Society (NEDSSS) and its state based partner organisations have carried out Peace and Conflict Transformation (PACT) Project since the past few years. A new phase of Peace Project is started for the period June 2019 to May 2022.

Summary of activities during the period June 2019 to March 2020 are as below.

**1. Training of Teachers** Trainings and refresher trainings have been conducted at DSSS on 2<sup>nd</sup> and 3<sup>rd</sup> March, 2020 which was attended by 18 teachers from Chandel, Churachandpur and Ukhrul Districts. The Teachers in charge of the Peace Clubs in the 9 Schools have been trained on peace building, conflict management, gender, Human Rights etc. as per the Peace Curriculum book that has been provided to the Teachers and which is being used to conduct Peace celebrations and meetings.

**2. Schools for the peace programme.** Schools that are interested and willing to contribute resources primarily in the form of teachers and students time have been taken in the three Districts of Manipur viz. Chandel, Churachandpur and Ukhrul. Peace Clubs have been formed in 9 schools St. Paul's School, Pallel, St. Joseph School, Chandel and St. Peter's School, Monsang Pantha in Chandel District; Grace Academy, S. Ideal High School, and St. Teresa School in Churachandpur District; and Ukhrul Central School, St. George School, and Sacred Heart Higher Secondary School in Ukhrul District. Students are enrolled for Peace Club on volunteer basis.



**3. Peace Club Meetings and Celebrations:** Peace Club members meet on regular interval for meetings and peace celebrations under the guidance of two Teachers In-charge and monitored by our field staffs. Lectures, discussions, role play, quiz, debate, and other activities were usually held during such meetings. The reported period witness 17 such Peace Club Meet where a total of 686 students (Male 291, Female 395) participated.

**4. Inter-School Peace Activity:** Inter-school peace activity are held for different peace club members to meet, interact and share their knowledge and experiences for peace building. 2 Activities were held as Churachandpur and Ukhrul respectively during this period with a total participation of 365 Students.

**5. Celebration of Peace and Environment Day:** Peace Club celebrate Environment Day on June 5 every year and observed Peace and Non-Violent Day on 2<sup>nd</sup> October (Gandhi Jayanti) every year.

**6. Peace Seminar in Colleges:** 2 Peace Seminars were held in CCpur Govt. Colleges and Rengkai Govt. Higher Secondary School in CCPur where 134 (64 male and 70 Female) students participated. This seminars deals with topics like human rights, non-violence, conflict resolution, depression and suicide, life skill and career opportunities.

**7. Training of Youth on Life skills:** 2 trainings of youth on Life skill, Conflict Resolution, Mediation and Leadership were held at CCpur as well as in Chandel. 160 youths (97 Male and 63 Female) participated in the training.

**8. Annual Youth Programme:** Annual Youth programme are conducted for promotion of peace among youth through sports and entertainment. 2 such trainings were conducted in Ukhrul and CCpur during this period. In both the districts sports activity were conducted with the theme "Play for Peace" where a total of 133 (31 male and 102 female) participated and share experiences.

**9. Training of SHGs on Peace:** 33 women SHGs in Chandel, CCpur and Ukhrul were engaged for peace building workshop on regular basis. 28 trainings have been conducted during the reporting period where 550 (89 males and 461 females) participated. Various topics like human rights, conflict resolution within the family, domestic violence, child psychology and development, child rights, etc. are taught to SHG members during these trainings.

**10. Training of SHGs on Entrepreneurship and Empowerment:** 33 women SHGs in Chandel, CCpur and Ukhrul were engaged for peace building workshop on regular basis. 33 trainings were conducted during the reporting period where 486 (10 Male and 476 Female) participated. Various topics like domestic violence, education for girl child, sexual harassment, income generation activities are taught during such trainings.



**12. Community Based Seminar on Responsible Parenthood:** Parents in our target villages requested us to organisation seminar on responsible parenthood. As a result, 3 such seminars were conducted in Chandel, CCPur and Ukhrul focusing on topics such as Child Psychology, Generational trends, depression and suicide, parenting goals, etc. More than 150 parents have been reached out through this activity.



**13. District Dialogue on Peace:** A District Dialogue on Peace was held every year in the 3 districts we are working with the involvement of leaders at District level. It includes government officials, NGOs, Community and Religious Leaders.

**14. Observation of Human Rights Day:** International Human Rights Day was observed on 10<sup>th</sup> December every year in all 3 districts where our staffs organised seminars on Human rights. All peace loving individuals and organisations were invited for this programme. 191 (86 males and 105 females) were reach out through this activity on 10<sup>th</sup> December, 2019.

**15. Monitoring and Staff Meeting:** Follow ups are done by the staff in charge of the District on the school activities. The staffs attend the school peace club meetings every alternate month. Reports are shared with the staff in other Districts and the Director in the office monthly.

From the above brief report, it is evident that the approach to peace building is deeply rooted in community where people from all section including children, women, youths and community and religious leaders are engaged for the promotion of peace. Placing people at the centre of intervention, DSSS attempts to build peace from bottom up to make long lasting impact in the society.





## FARM NE PROJECT, ACTIVITIES

### **Project Goal:**

Empowering communities of 14 villages of Thoubal, Tengnoupal & kangpokpi Districts of Manipur state towards leading healthier life through obtaining their food sovereignty.

**Objective 1:** Targeted 556 farming families of Tengnoupal, Thoubal and Kangpokpi districts of Manipur will have sufficient food production and nutritional intake as per their cultural food habits

**Objective 2:** 556 farming families will have adopted and promoted indigenous seeds for cultivation and consumption.

**Objective 3:** Marginalized farmers from 14 villages will have control over the local market for the sale of excess organic products.

During this period, The project FARM NE phase II has phased out in the month of October 2019. The New Phase FARM Ne III has been started implementing from the month of November 2019 which will be for 3 years till October 2022. The period from April 2019 to July 2020, FARM Ne project under DSSS Imphal has conducted 28 activities which includes Budgeted and Non-Budgeted activities.

### **FARM NE PROJECT, ACTIVITIES DONE FROM APRIL 2019 to March 2020**

- 1) Baseline/endline survey and printing cost
- 2) Celebration of important events like World Environment Day, Womens' Day and Local Festivals with the community etc.
- 3) Promotion of improved House Hold cultivation practices with indigenous seeds
- 4) Promotion of improved House Hold cultivation practices with indigenous seeds
- 5) Facilitating trainings on livestock management
- 6) Consultation meetings with village elders and women groups on identification of critical socio-economic issues in the village other than substance abuse for promoting collective actions
- 7) Identification and promotion of indigenous food resources like wild edibles
- 8) Promotion & awareness on indigenous seeds
- 9) Promotion of community owned farms involving agricultural and horticultural crops
- 10) Facilitating Community action on identification and linkage to market & insurance
- 11) Facilitating linkage of community to flagship programmes/schemes of Central & State govt.
- 12) Strengthening of knowledge transfer from practitioners to community
- 13) Nutritional analysis of indigenous seeds
- 14) Facilitating selection of best compost products through chemical analysis for promotion among farmers and in markets
- 15) Promotion of traditional and conventional storage techniques for agricultural and horticultural products
- 16) Promotion of marketing through value addition of farm products
- 17) Consultation and activity planning meeting with community
- 18) Identification and revival of traditional/cultural food habits
- 19) Concept sharing and community mobilization programs at village level



- 20) Sensitization program on the ownership & optimum use of available land
- 21) Demonstration and promotion of seasonal and multi-cropping
- 22) Baseline/Endline Survey in 207 identified villages,
- 23) Knowledge sharing and exchange among the targeted communities on preservation of indigenous seeds
- 24) Identification of good traditional farming practices
- 25) Identification and mobilization of resources for village development
- 26) Promotion of nutritious backyard garden at family and School level
- 27) Identification and conservation of non-cultivated food plants
- 28) Market analysis by the Community

### **Activities based result**

#### **Consultation and activity planning meeting with community**

This activity was conducted in 14 villages of FARM III Project. During the consultation meeting the animators explained the farmers about the aims and objectives of the project and were motivated to work harder for bringing socio-economic developments in their village.



#### **Sensitization program on the ownership & optimum use of available land**

This was conducted in the month of February 2020. It was conducted in 14 project villages. The program facilitated the farmers utilization of land at the minimum level that will be fruitful for the farmers. Utilizing the land where there is benefit for the farmers like when planting a trees, fruit trees, wild fruits etc.



#### **Program Launching and Project Orientation for partners**

On the 14<sup>th</sup> of March 2020, The Project FARM III was launched at DSSS, Imphal Mantripukhri. The Program was launched in the presence of Rev. Fr. Jolly, the Assistant Executive Director of Caritas India, Sir Prabal, the State Officer (Caritas India, Guwahati), Fr. Biju Luckose, the Director of DSSS Imphal and Fr. Joseph, the assistant Director of DSSS as the Chief Guest and the Guests of Honor respectively.



## **Broad activities which contributed the above results:**

### **Baseline Survey in 14 identified villages**

- House to house visit and interview with the beneficiaries along with the village headmen
- During the covid 19 lockdown it was done over the phone through the help of village volunteers and village headmen.
- Consultation and activity planning meeting with community
- Shared information about the program to village headmen/leaders , consulted, and fixed for the program.
- Involved all men and women of the village
- Village headmen/leader took the lead to preside over the meetings
- Villagers were given the responsibilities to organize the events/programs
- Facilitated in finding issues of village and help them in planning
- Planning and developments are recorded or maintained
- Concept sharing and community mobilization programs at village level
- Shared information about the program to village headmen/leaders , consulted, and fixed for the program.
- Involved men and women of the village
- Village headmen/leader took the lead to preside over the meetings
- Villagers were given the responsibilities to organize the events/programs
- Facilitated to understand FARM III project, the goal and objectives of FARM III were explained.
- Village level interactions on conservation of forest and facilitation of FCs for formation of village forest vigilance committee. From the shared opinions from the participants, the people were aware of the goodness of forest. Formed the vigilance committee which comprised groups of 5-6 members. They look after the forest in rotation wise

## **CHALLENGES**

- Market access was the main problem and difficulties faced by the members due to bad road conditions especially during rainy seasons.
- Less Market Shed to generate Farmers income
- Busy schedule of farmers
- In some villages there are no educated person to take up the leadership role who could approach Govt. officials for their help and support.
- The farmers lose their farm products due to the impact of Covid-19.
- Due to lockdown, some activities could not be done.

## **MAJOR ACHIEVEMENTS**

- FARM II project villages revived their cultural and traditional festivals
  - Most of the targeted families now have kitchen garden along with the medicinal plants.
  - Setting up of vigilance committee in the village level to look after the forest like illegal cutting down of the trees.
  - Because of the people led empowerment from the communities, FARM Ne III has now been implemented for the period of 3 years from November 2019 to October 2020.



## File pictures of Earth Day Program



## Video Documentation on Revival of Traditional Festival



## St. Vincent Guild (SVG) Literacy Program

### Beneficiaries

|    |                                |       |             |
|----|--------------------------------|-------|-------------|
| 1. | St. Mary's School, Bendramei   | ----- | 10 Students |
| 2. | St. Dominic School, Phaitol    | ----- | 10 Students |
| 3. | Christ King School, Chingjaroi | ----- | 20 Students |
| 4. | St. Anthony's School, Machi    | ----- | 10 Students |
| 5. | St. Xavier's School, Thanlon   | ----- | 10 Students |
| 6. | St. Joseph's School, Singngat  | ----- | 10 Students |

**TOTAL: 70 Students**

Receivable amount per Child is Rs 5,300/ which was disbursed in two installment based on the amount sent by SVG in quarter wise.

### Activities Carried Out:

1. Monitoring the academic performance of the students.
2. Disbursement of fund to the respective schools.
3. Correspondence with the funder.
4. Maintaining the accounts.



*St. Vincent Guild sponsored students*

## **Chalice Sponsorship Program Direct Family Funding Sponsorship Program**

### **Activities and Status of implementation**

1. 150 New Child was identified by the Chalice Circle Groups and the Staffs
2. 579 Child Report were send within the quarter to Chalice Canada
3. 150 Child introductory letter were send to Chalice Canada
3. 579 CSP were sent in soft copies and hard copies to chalice Canada
4. Christmas celebration was conducted on 20<sup>th</sup> December 2019 at Retreat House
5. Adolescent Collectives program was conducted at DSSS on 11 December 2019
6. Annual Children meet was conducted on 18<sup>th</sup> December 2019 at DSSS, Imphal
7. Group meetings were conducted monthly in the villages facilitated by the staffs
8. Regular quarterly were conducted in each of the villages
9. 2days Health Camp were conducted for the children. A total of 564 sponsored children were assess health condition and measure BMI comparing with the previous year Health camp record.
10. 2 days training on book keeping for the newly formed group was conducted at Lamlongei with a total participation of 30 members including the office bearers.



*Christmas Celebration for Chalice Sponsored Children*



## Gift Catalogue 21

As part of Chalice initiation to encourage the sponsored families to generate income and improve livelihood and proper sanitation the project take up Gift catalogue #21 and selected few deserve and the most need families to avail the facilities. Below are the beneficiaries availing the benefits:

| Cattle                                                                                                                                             | Goatery                                                                                                                                         | Piggery                                                                                                                                            | Toilets                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| 18 families were selected with an amount of 23,000/- INR per beneficiaries was transferred to their respective accounts for the purchase of cattle | 10 families were selected with an amount of 7000/- INR per beneficiaries was transferred to their respective accounts for the purchase of goats | 26 families were selected and an amount of 11,000/- INR per beneficiaries was transferred to their respective accounts for the purchase of piggery | 8 families were selected for the construction of 8 toilets |

### Brief Impact Narratives of Toilet Construction

**No. of beneficiaries: 8**

**List of beneficiaries with Village Code:**

1. Dk. Sangkhu-SDG
2. Dk. Moising-SDG
3. Kh. Tungdar-SDG
4. Kh. Todar-SDG
5. Mantrimpa Teyonbi Maring (YAI)
6. Kansam Shangkhui Maring (YAI)
7. Selung Ape (YAI)
8. Karbe Tungdar (YAI)

The sanitation facilities of toilet construction have been possible because of the Sponsorship Program and priceless support from Chalice Canada. This program has benefited the beneficiaries eradicate the practice of open defecation and other unhygienic practices. The site have the privilege to construct eight toilets under Gift Catalogue 21. Hygienic toilet was a core need for most of the villagers. With their meagre income, striving to ensure food on the table, the poor villagers particularly the sponsored family's dreams to owned a proper toilet became crystal clear possibility to have one in their respective premises.

The beneficiaries have shared their challenges before the toilet construction and their benefit after the construction.

#### **Problem/challenges face before the construction of toilet**

1. Unhygienic and unhealthy sanitation/defecation
2. Problem for women and adolescent girls for safety and private bathroom for bathing and defecation
3. Problem of women to access clean and hygienic space to manage their menstrual hygiene.
4. Toilet waste were not properly covered which lead to the human waste expose to human Especially to children which causes sickness.
5. Elderly people have difficulties in going to toilet especially in rainy season and at night time.



**Changes or benefits after the construction of toilet.**

1. Hygiene and healthy sanitation/defecation
2. The new toilet provide for women and adolescent girls a space to manage their menstrual hygiene and important measure in lowering exposure and defecating.
3. Clean toilet contribute to clean surrounding and healthy community.
4. Elderly people have easy access to toilet.
5. Minimize the frequency of falling sick due to unhygienic practices specially the children and old.

**Initial Five Years Feasibility Plan for Animal Husbandry**

| Year 1                                       | Year 2                                                               | Year 3                                                               | Year 4                                                               | Year 5                                                               |
|----------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------|----------------------------------------------------------------------|
| Purchase of the commodity/ties (Pair/Single) | Breeding of the animals. Increase of animals and rear until maturity | Breeding of the animals. Increase of animals and rear until maturity | Breeding of the animals. Increase of animals and rear until maturity | Breeding of the animals. Increase of animals and rear until maturity |
| Raise with adequate animal care              | Sold off the commodities and profit is saved in the bank             | Sold off the commodities and profit is saved in the bank             | Sold off the commodities and profit is saved in the bank             | Sold off the commodities and profit is saved in the bank             |

**Outcomes and Evidence Means of Verification:**

Increase savings through income generation. Increase standard of family living. Ensure sustainable livelihood. The outcomes will be measure through Progress Report and Bank Savings details which will be means of verification



*File photos of the beneficiaries with the benefits*

## Visit School and Tuition Centres

As part of quarterly activities, the staffs visited the schools and tuition centres of the Chalice sponsored children. Within the reporting period the staffs visited 10 Schools and 10 Tuition Centres. The schools visited are:

1. St. George High School, Wangkhei
2. Master Sankey, Irilbung
3. Christ Jyoti, Mantripukhri
4. UJB School
5. St. Joseph High School
6. Nirmalabas
7. Little Flower School
8. H. Keinahal English School
9. ANK English School
10. St. Sebastine School

**Outcomes:** The school visits over all provide a clear preview of the children performance and well being. A good rapport were build with the teachers. The visit also helps the staffs understand the schools available facilities/resources.

The tuition centres caters an extra effort to the average students to improve the performances of the children. The tuition centres tutors were briefed on the objectives of the program and uplift the sponsor children for better performances in the academic career. Feedback were also given to the tutors to improve classroom condition where the children could have a proper learning systems.



***Programs for Adolescence Collectives and Annual Get Together of the sponsored children***

## COMMUNITY ACTION FOR WATER, SANITATION AND NUTRITION IN NORTH EAST INDIA

### Quarterly Meeting & Orientation on base line survey for Supervisors

All the supervisors were gathered at DSSS on 25<sup>th</sup> November and we had meeting together with our director Fr.Biju and Sr.Lissy the coordinator. During the introductory meeting Fr.Biju explained about the new program that we are going to have and also about the need of making the people aware of the government facilities. Here after Sr.Lissy the coordinator took over the meeting and started sharing all our concerns about the new program. We decided to maintain the minutes of the meeting and the other reports at the health centre level also.

We then started with discussion on the Baseline survey. We went through each question one by one for better understanding & clarification. Those of the questions which were not clear for us we contacted Sr.Ann Paul the regional coordinator and cleared all the doubts.

**Result:** This meeting created an awareness and clarity for the supervisors on the work which they have to carry out in the coming days.

**Method:** Group & individual sharing and discussion.

**Challenges:** We found that the questions were more repetition and complicated. We also felt that the questions were too many to cover within the time allotted.



### Supervisors meeting & Orientation with the village health workers ASHAs VHTF & HCC

Each health centre conducted meeting & orientation on the baseline survey at their own centres. The supervisors explained to them about the baseline survey. All the questions were read through and explained in detail to all of them.

**Result:** The VHWs, ASHAs, VHTFs and other people of the villages are oriented on the upcoming survey as well as the programs.

**Method:** Lecturing, Group & individual sharing and discussion.

**Challenges:** The filling up of the format found difficult and complicated. We also felt that the questions were too many to cover within the time allotted



### Diocesan Health Coordinator to Guwhati for orientation

The diocesan coordinator was invited by the regional coordinator to Guwhati on 17<sup>th</sup> December for the orientation on the baseline survey and about the entire program. On 18<sup>th</sup> there was network meeting with other NGOs and GOs. The meeting was very informative and it helped us to know each other for a better working together in the future.

### Base line Survey conducted at the health centre level

Baseline survey was conducted by the supervisors in all the centres together with the VHWs, ASHAs, VHSNC and other important people of the villages. The survey was mainly done through PRA.

**Result:** The VHWs, ASHAs, VHTFs and other people of the villages under the guidance of the supervisors conducted the baseline survey. The survey brought a clear-cut picture of the situation of the village and the people.

**Method:** Through PRA and personal interview.

**Challenges:** The time for the survey was less and conveyance from one village to another was too expensive.



### Diocesan level quarterly meeting for the supervisors

On 19<sup>th</sup> Dec we had quarterly meeting for the supervisors. In this meeting Fr.Biju the director talked about the need of being in time for reporting and to conduct the activities in time. He also enlightened us about the need of being committed and sincere in our works. After his talk we started our discussion on the base line survey which they had already conducted and cleared the doubts. As they went through the questions they felt the need to go back once again to the field and to have the discussion with the people.

**Result:** The supervisors became more equipped to conduct the survey and the PRA

**Method:** Lecturing, Group & individual sharing and discussion.

**Challenges:** Travelling to different villages and reaching the report to the diocese in the limited time is a great challenge as the distance and the roads are very bad.

## ORIENTATION ON COMMUNITY ACTION FOR WATER, SANITATION AND NUTRITION AT HEALTH CENTER LEVEL

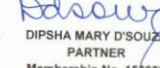
The diocesan coordinator Sr.Lissy went to all the five Health centres to conduct orientation program to the supervisors and village health workers. One day training program was conducted in all the health centres. The coordinator explained in detail about the baseline survey as well as about the activities to be conducted. She explained to them about the new reporting format as well as the base line formats. She also distributed the LCD projector which was given from the regional office. During the training the supervisors were introduced by the coordinator about the device on how to operate and handle it during the village activities. The supervisors after learning handled themselves and showed different activities (video program) on hand wash, breast feeding etc. Christ King Health Centre Chingjaroi



**Audited Statement****Balance Sheet****DIOCESAN SOCIAL SERVICE SOCIETY, IMPHAL****BALANCE SHEET AS AT 31ST MARCH, 2020**

| FUNDS AND LIABILITIES                        | RUPEES         | RUPEES         | PROPERTY AND ASSETS                             | RUPEES       | RUPEES         |
|----------------------------------------------|----------------|----------------|-------------------------------------------------|--------------|----------------|
| <b>CORPUS FUND :</b>                         |                |                | <b>FIXED ASSETS :</b>                           |              |                |
| Balance as per last Balance Sheet            |                | 68,94,488.00   | As per Schedule 'B' Annexed                     |              | 1,61,36,654.00 |
| <b>CAPITAL ASSET FUND :</b>                  |                |                | <b>ADVANCES AND DEPOSITS :</b>                  |              |                |
| Balance as per last Balance Sheet            | 27,73,691.00   |                | Telephone Deposit                               | 15,000.00    |                |
| Add : Assets acquired out of Earmarked Funds | 38,78,816.00   | 66,52,507.00   | NABARD - SHG Programme Loans                    | 2,98,000.00  |                |
| <b>PROJECT EARMARKED FUNDS :</b>             |                |                | Loans to Grass Root Syndicate Producer Co. Ltd. | 1,88,000.00  |                |
| As per Schedule 'A' Annexed                  |                | 20,62,026.40   | Provident Fund Excess Paid                      | 660.00       |                |
| <b>MICRO FINANCE REVOLVING FUND :</b>        |                |                | Tax Deducted at Source (Interest)               | 66,165.00    | 5,67,825.00    |
| Balance as per last Balance Sheet            |                | 20,00,000.00   | <b>REVOLVING FUND ADVANCES :</b>                |              |                |
| <b>LOANS AND ADVANCES :</b>                  |                |                | Balance as per last Balance Sheet               | 33,18,763.00 |                |
| From NABARD for Wadi SHG                     | 8,25,000.00    |                | Add : Disbursed during the year                 | 2,00,000.00  | 35,18,763.00   |
| From Others                                  | 2,80,858.00    | 11,05,858.00   | <b>CASH AND BANK BALANCES :</b>                 |              |                |
| <b>OTHER LIABILITIES :</b>                   |                |                | With United Bank of India                       |              |                |
| Provident Fund                               | 19,675.00      |                | On Fixed Deposits                               | 51,02,411.85 |                |
| Professional Tax                             | 41,300.00      | 60,975.00      | On Savings Bank Account                         |              |                |
| <b>INCOME AND EXPENDITURE ACCOUNT :</b>      |                |                | Account No. 1019010101694                       | 3,39,229.34  |                |
| Balance as per last Balance Sheet            | 1,07,25,088.17 |                | Account No. 1019010102711                       | 1,43,750.08  |                |
| Less : Deficit during the year               | 12,99,407.26   | 94,25,680.91   | Account No. 1019010103973                       | 4,03,003.03  |                |
|                                              |                |                | Account No. 1019010231831 (NABARD)              | 2,158.00     |                |
|                                              |                |                | Account No. 1019010231848 (NABARD)              | 4,305.75     |                |
|                                              |                |                | Account No. 1019050011972 (NABARD)              | 44,672.25    |                |
|                                              |                |                | Account No. 1019010335706 (MOMA)                | 9,79,497.62  |                |
|                                              |                |                | Account No. 1019010327756 (PACT-NEI)            | 11,441.50    |                |
|                                              |                |                | Account No. 1019010327763 (CAWSN)               | 16,579.25    |                |
| carried forward ...                          |                | 2,82,01,535.31 | carried forward ...                             | 70,47,048.67 | 2,02,23,242.00 |



|                                                                                                                      |                                                                                     |                                                                                      |                                                                                                                                                                               |                       |
|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| brought forward ...                                                                                                  | 2,82,01,535.31                                                                      | brought forward ...                                                                  | 70,47,048.67                                                                                                                                                                  | 2,02,23,242.00        |
|                                                                                                                      |                                                                                     | Account No. 1019010327770 (FARM)                                                     | 2,221.00                                                                                                                                                                      |                       |
|                                                                                                                      |                                                                                     | Account No. 1019010363990 (MC-SHG)                                                   | 10,216.00                                                                                                                                                                     |                       |
|                                                                                                                      |                                                                                     | On Savings Bank Account                                                              |                                                                                                                                                                               |                       |
|                                                                                                                      |                                                                                     | With Manipur Rural Bank                                                              |                                                                                                                                                                               |                       |
|                                                                                                                      |                                                                                     | Account No. 9001010059972 (Chalice)                                                  | 7,90,116.03                                                                                                                                                                   |                       |
|                                                                                                                      |                                                                                     | With ICICI Bank                                                                      |                                                                                                                                                                               |                       |
|                                                                                                                      |                                                                                     | Account No. 332901000131                                                             | 21,194.00                                                                                                                                                                     |                       |
|                                                                                                                      |                                                                                     | Cash in Hand :                                                                       |                                                                                                                                                                               |                       |
|                                                                                                                      |                                                                                     | Local Account                                                                        | 85,940.61                                                                                                                                                                     |                       |
|                                                                                                                      |                                                                                     | Foreign Contribution Account                                                         | 21,557.00                                                                                                                                                                     | 79,78,293.31          |
| <b>TOTAL RUPEES ...</b>                                                                                              | <b>2,82,01,535.31</b>                                                               | <b>TOTAL RUPEES ...</b>                                                              | <b>70,47,048.67</b>                                                                                                                                                           | <b>2,02,23,242.00</b> |
| For Diocesan Social Service Society, Imphal                                                                          |                                                                                     | As per our report of even date                                                       |                                                                                                                                                                               |                       |
| <br>Fr. Biju Luckose<br>Secretary |  |  | <br>DIPSHA MARY D'SOUZA<br>PARTNER<br>Membership No. 153622<br>UDIN : 20153622AAAAKX1133 |                       |
| Guwahati :<br>Dated : 31st October, 2020                                                                             |                                                                                     |                                                                                      |                                                                                                                                                                               |                       |



*Schedule of project Earmarked Funds***DIOCESAN SOCIAL SERVICE SOCIETY, IMPHAL****SCHEDULE "A"****SCHEDULE OF PROJECT EARMARKED FUNDS**

| Sr. No                  | Particulars                                                                                                       | Balance as on 01.04.2019 | Interest Realised  | Receipts during the year | Total                 | Expenses during the year | Balance as on 31.03.2020 |
|-------------------------|-------------------------------------------------------------------------------------------------------------------|--------------------------|--------------------|--------------------------|-----------------------|--------------------------|--------------------------|
| 01.                     | Facilitating Agriculture Regenerating Measures                                                                    | 99,462.00                | 3,854.00           | 13,61,009.00             | 14,64,325.00          | 14,58,754.00             | 5,571.00                 |
| 02.                     | Literacy Programme                                                                                                | 3,512.00                 | 0.00               | 4,69,936.00              | 4,73,448.00           | 4,29,195.00              | 44,253.00                |
| 03.                     | Farmers Organisation for Organic Agriculture in Rural Development                                                 | 6,222.74                 | 122.00             | 0.00                     | 6,344.74              | 6,344.74                 | -0.00                    |
| 04.                     | Preventive and Curative Community Health Care in North East India                                                 | 3,37,063.25              | 2,814.00           | 10,00,358.00             | 13,40,235.25          | 13,40,235.25             | 0.00                     |
| 05.                     | Building Bridges through Peacebuilding and Conflict Transformation in Northeast India                             | 2,56,201.75              | 7,596.00           | 22,91,499.00             | 25,55,296.75          | 25,36,147.25             | 19,149.50                |
| 06.                     | Rehabilitation of Displaced Tribal Community with Special Focus on Women and Children Affected by Ethnic Violence | 1,17,129.75              | 6,929.00           | 6,58,226.00              | 7,82,284.75           | 7,82,284.75              | 0.00                     |
| 07.                     | Direct Family Funding Students Sponsorship Programme                                                              | 9,02,772.85              | 61,172.00          | 1,23,08,833.00           | 1,32,72,777.85        | 1,24,79,519.82           | 7,93,258.03              |
| 08.                     | Mission Organic Farmers                                                                                           | 20,68,530.12             | 70,280.00          | 90,08,825.00             | 1,11,47,635.12        | 99,69,489.50             | 11,78,145.62             |
| 09.                     | Community Action for Water, Sanitation and Nutrition in North East India (Phase IV)                               | 0.00                     | 345.25             | 9,48,000.00              | 9,48,345.25           | 9,26,696.00              | 21,649.25                |
| 10.                     | Purchase of Vehicles                                                                                              | 0.00                     | 1,35,566.00        | 7,76,634.00              | 9,12,200.00           | 9,12,200.00              | 0.00                     |
| 11.                     | North East Social Research Centre, Guwahati Programme                                                             | 0.00                     | 0.00               | 1,70,000.00              | 1,70,000.00           | 1,70,000.00              | 0.00                     |
| <b>TOTAL RUPEES ...</b> |                                                                                                                   | <b>37,90,894.46</b>      | <b>2,88,678.25</b> | <b>2,89,93,320.00</b>    | <b>3,30,72,892.71</b> | <b>3,10,10,866.31</b>    | <b>20,62,026.40</b>      |

**Local Account: Receipts Payments Account****DIOCESAN SOCIAL SERVICE SOCIETY, IMPHAL****LOCAL ACCOUNT****RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2020**

| RECEIPTS                                                          |  | RUPEES              | RUPEES              | PAYMENTS                                                                                                          |  | RUPEES             | RUPEES              |
|-------------------------------------------------------------------|--|---------------------|---------------------|-------------------------------------------------------------------------------------------------------------------|--|--------------------|---------------------|
| <b>To BALANCE ON 01.04.2019 :</b>                                 |  |                     |                     | <b>By SOCIAL WORK PROGRAMME EXPENSES :</b>                                                                        |  |                    |                     |
| With United Bank of India                                         |  |                     |                     | Project Supervision and Monitoring Expenses                                                                       |  | 4,52,025.00        |                     |
| On Fixed Deposits                                                 |  | 7,12,960.41         |                     | Staff Seminars and Training                                                                                       |  | 10,710.00          |                     |
| On Savings Bank Account                                           |  |                     |                     | Donations and Charity                                                                                             |  | 3,000.00           |                     |
| Account No. 1019010102711                                         |  | 1,61,563.01         |                     | Integrated Tribal Development Programme                                                                           |  | 33,117.00          |                     |
| Account No. 1019010103973                                         |  | 2,85,237.03         |                     | Medical Relief                                                                                                    |  | 1,080.00           |                     |
| Account No. 1019010231831 (NABARD)                                |  | 2,084.00            |                     | Preventive and Curative Community Health Care in North East India                                                 |  | 17,000.00          |                     |
| Account No. 1019010231848 (NABARD)                                |  | 24,183.25           |                     | Building Bridges through Peacebuilding and Conflict Transformation in Northeast India                             |  | 26,783.00          |                     |
| Account No. 1019050011972 (NABARD)                                |  | 14,848.75           |                     | Rehabilitation of Displaced Tribal Community with Special Focus on Women and Children Affected by Ethnic Violence |  | 44,400.00          |                     |
| Account No. 1019010335706 (MOMA)                                  |  | 18,18,899.12        |                     | Community Action for Water, Sanitation and Nutrition in North East India (Phase IV)                               |  | 4,000.00           |                     |
| With State Bank of India                                          |  |                     |                     | North East Social Research Centre, Guwahati Programme                                                             |  | 1,70,000.00        |                     |
| Account No. 10929229635 (MC-SHG)                                  |  | 2,05,805.39         |                     | Mission Organic Farmers                                                                                           |  | 70,11,123.50       | 77,73,238.50        |
| With ICICI Bank                                                   |  |                     |                     | <b>ADMINISTRATIVE EXPENSES :</b>                                                                                  |  |                    |                     |
| Account No. 332901000131                                          |  | 713.00              |                     | Computer Maintenance                                                                                              |  | 7,200.00           |                     |
| Cash in Hand                                                      |  | 30,733.61           | 32,57,027.57        | Audit Fees and Expenses                                                                                           |  | 20,512.25          |                     |
| <b>* INTEREST REALISED :</b>                                      |  |                     |                     | Legal Expenses                                                                                                    |  | 852.00             |                     |
| On Fixed Deposits                                                 |  | 59,461.10           |                     | Bank Charges and Commission                                                                                       |  | 2,280.39           |                     |
| On Savings Bank Account (MOMA)                                    |  | 70,280.00           |                     | Electricity Charges                                                                                               |  | 87,500.00          |                     |
| On Savings Bank Account                                           |  | 27,871.00           | 1,57,612.10         | Newspapers and Periodicals                                                                                        |  | 3,945.00           |                     |
| <b>* PROGRAMME FUNDS :</b>                                        |  |                     |                     | Office Maintenance                                                                                                |  | 7,120.00           |                     |
| <b>For Social Work Programme</b>                                  |  |                     |                     | <b>carried forward ...</b>                                                                                        |  | <b>1,29,409.64</b> | <b>77,73,238.50</b> |
| Department of Horticulture and Soil Conversion                    |  |                     |                     |                                                                                                                   |  |                    |                     |
| Government of Manipur - Mission Organic Farmers                   |  | 90,08,825.00        |                     |                                                                                                                   |  |                    |                     |
| Preventive and Curative Community Health Care in North East India |  | 17,000.00           |                     |                                                                                                                   |  |                    |                     |
| <b>carried forward ...</b>                                        |  | <b>90,25,825.00</b> | <b>34,14,639.67</b> |                                                                                                                   |  |                    |                     |





## Receipts &amp; Payments Account Contd...

|                                                                                                                   |              |                |                                    |              |                |
|-------------------------------------------------------------------------------------------------------------------|--------------|----------------|------------------------------------|--------------|----------------|
| brought forward ...                                                                                               | 90,25,825.00 | 34,14,639.67   | brought forward ...                | 1,29,409.64  | 77,73,238.50   |
| Building Bridges through Peacebuilding and Conflict Transformation in Northeast India                             | 26,783.00    |                | Postage                            | 10,320.00    |                |
| Community Action for Water, Sanitation and Nutrition in North East India (Phase IV)                               | 4,000.00     |                | Salaries and Allowances            | 9,26,000.00  |                |
| North East Social Research Centre, Guwahati Programme                                                             | 1,70,000.00  |                | Website Charges                    | 9,428.00     |                |
| Rehabilitation of Displaced Tribal Community with Special Focus on Women and Children Affected by Ethnic Violence | 44,400.00    | 92,71,008.00   | Professional Expenses              | 20,000.00    |                |
| " OTHER RECEIPTS :                                                                                                |              |                | Garden Maintenance                 | 4,430.00     |                |
| Programme Receipts                                                                                                | 42,900.00    |                | Gifts and Prizes                   | 19,799.00    |                |
| Training Centre Receipts                                                                                          | 21,22,088.00 |                | Electrical Maintenance             | 29,829.00    |                |
| Interest on Income Tax Refund                                                                                     | 2,439.00     |                | Stationery and Printing            | 53,694.25    |                |
| Service Charges of IGP Unit                                                                                       | 38,000.00    |                | Taxes                              | 1,324.00     |                |
| NABARD - SHG Programme Loans Recovered                                                                            | 2,12,000.00  |                | Professional Tax (Institution)     | 2,500.00     |                |
| Refunded of Programme Advances (MOMA)                                                                             | 54,413.00    |                | Repairs and Maintenance            | 37,038.00    | 12,43,771.89   |
| Provident Fund                                                                                                    | 19,675.00    |                | " OTHER EXPENSES :                 |              |                |
| Professional Tax                                                                                                  | 95,800.00    |                | Revolving Fund Advances            | 2,00,000.00  |                |
| Income Tax Refund for A.Y. 2017-18                                                                                | 15,567.00    |                | Refund of Loan to NABARD           | 2,00,000.00  |                |
| Income Tax Refund for A.Y. 2018-19                                                                                | 15,224.00    | 26,18,106.00   | Income Tax A.Y. 2020-21            | 28,398.00    | 4,28,398.00    |
|                                                                                                                   |              |                | " CAPITAL EXPENDITURE :            |              |                |
|                                                                                                                   |              |                | Buildings (MOMA)                   | 26,88,367.00 |                |
|                                                                                                                   |              |                | Computers and Accessories (MOMA)   | 1,80,549.00  |                |
|                                                                                                                   |              |                | Equipments (MOMA)                  | 62,500.00    |                |
|                                                                                                                   |              |                | Furnitures and Fixtures (MOMA)     | 26,950.00    | 29,58,366.00   |
|                                                                                                                   |              |                | " BALANCE ON 31.03.2020 :          |              |                |
|                                                                                                                   |              |                | With United Bank of India          |              |                |
|                                                                                                                   |              |                | On Fixed Deposits                  | 12,05,241.94 |                |
|                                                                                                                   |              |                | On Savings Bank Account            |              |                |
|                                                                                                                   |              |                | Account No. 1019010102711          | 1,43,750.08  |                |
|                                                                                                                   |              |                | Account No. 1019010103973          | 4,03,003.03  |                |
|                                                                                                                   |              |                | Account No. 1019010231831 (NABARD) | 2,158.00     |                |
|                                                                                                                   |              |                | Account No. 1019010231848 (NABARD) | 4,305.75     |                |
|                                                                                                                   |              |                | Account No. 1019050011972 (NABARD) | 44,672.25    |                |
|                                                                                                                   |              |                | Account No. 1019010335706 (MOMA)   | 9,79,497.62  |                |
|                                                                                                                   |              |                | Account No. 1019010363990 (MC-SHG) | 10,216.00    |                |
| carried forward ...                                                                                               |              | 1,53,03,753.67 | carried forward ...                | 27,92,844.67 | 1,24,03,774.39 |



|                     |                |                          |              |                |
|---------------------|----------------|--------------------------|--------------|----------------|
| brought forward ... | 1,53,03,753.67 | brought forward ...      | 27,92,844.67 | 1,24,03,774.39 |
|                     |                | With ICICI Bank          |              |                |
|                     |                | Account No. 332901000131 | 21,194.00    |                |
|                     |                | Cash in Hand             | 85,940.61    | 28,99,979.28   |
| TOTAL RUPEES ...    | 1,53,03,753.67 | TOTAL RUPEES ...         |              | 1,53,03,753.67 |

We have verified the above Receipts and Payments account with the books of account and the vouchers relating thereto and we hereby report that in our opinion, proper books of account as required by law have been kept. The Receipts and Payments Account is in agreement with the books of account maintained. We have obtained all the information and explanations which to the best of belief were necessary for the purpose of our audit. The Receipts and Payments Account gives a true and fair view receipts and disbursements of Diocesan Social Service Society - Local Account.

For Diocesan Social Service Society, Imphal

Fr. Biju Luckose  
SecretaryGuwahati :  
Dated : 31st October, 2020FOR L. D' SOUZA & CO.,  
CHARTERED ACCOUNTANTS  
Firm Registration No. 101974W  
DIPSHA MARY D'SOUZA  
PARTNER  
Membership No. 153622  
UDIN : 20153622AAAAKX1133



## Foreign Contribution Account Receipts & payments Account

### DIOCESAN SOCIAL SERVICE SOCIETY, IMPHAL

#### FOREIGN CONTRIBUTION ACCOUNT

#### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2020

| RECEIPTS                                                                                                              | RUPEES              | RUPEES              | PAYMENTS                                                                                                          | RUPEES                | RUPEES         |
|-----------------------------------------------------------------------------------------------------------------------|---------------------|---------------------|-------------------------------------------------------------------------------------------------------------------|-----------------------|----------------|
| <b>To BALANCE ON 01.04.2019 :</b>                                                                                     |                     |                     | <b>By RECURRING EXPENDITURE :</b>                                                                                 |                       |                |
| With United Bank of India                                                                                             |                     |                     | Rehabilitation of Displaced Tribal Community with Special Focus on Women and Children Affected by Ethnic Violence | 7,37,884.75           |                |
| On Fixed Deposits                                                                                                     | 21,97,492.88        |                     | Building Bridges through Peacebuilding and Conflict Transformation in Northeast India                             | 25,09,364.25          |                |
| On Savings Bank Account                                                                                               |                     |                     | Preventive and Curative Community Health Care in North East India Expenses                                        | 13,23,235.25          |                |
| Account No. 1019010101694                                                                                             | 18,99,683.94        |                     | Farmers Organisation for Organic Agriculture in Rural Development Expenses                                        | 355.74                |                |
| Account No. 1019010114165 (Foard)                                                                                     | 5,992.74            |                     | FOARD - Refund of Balance to Tezpur Social Service Society (Reg No. 020620012)                                    | 5,989.00              |                |
| Account No. 1019010327756 (PACT)                                                                                      | 2,27,155.75         |                     | Facilitating Agriculture Regenerating Measures Expenses                                                           | 14,58,754.00          |                |
| Account No. 1019010327749 (RDTC)                                                                                      | 71,899.75           |                     | Direct Family Funding Students Sponsorship Programme Expenses                                                     | 1,24,71,269.82        |                |
| Account No. 1019010327770 (FARM)                                                                                      | 76,826.00           |                     | Community Action for Water, Sanitation and Nutrition in North East India (Phase IV)                               | 9,22,696.00           |                |
| Account No. 1019010327763 (CURE)                                                                                      | 3,30,778.25         |                     | Literacy Programme Expenses                                                                                       | 4,29,195.00           | 1,98,58,743.81 |
| On Savings Bank Account                                                                                               |                     |                     |                                                                                                                   |                       |                |
| With Manipur Rural Bank                                                                                               |                     |                     | <b>ADMINISTRATIVE EXPENSES :</b>                                                                                  |                       |                |
| Account No. 9001010059972 (Chalice)                                                                                   | 8,93,716.75         |                     | Bank Charges and Commission                                                                                       | 728.50                |                |
| Cash in Hand                                                                                                          | 1,14,540.00         | 58,18,086.06        | Audit Fees                                                                                                        | 11,800.00             | 12,528.50      |
|                                                                                                                       |                     |                     | <b>CAPITAL EXPENDITURE :</b>                                                                                      |                       |                |
| <b>FOREIGN CONTRIBUTION RECEIVED :</b>                                                                                |                     |                     | Furnitures and Fixtures (Chalice)                                                                                 | 8,250.00              |                |
| For Facilitating Agriculture Regenerating Measure                                                                     | 13,61,009.00        |                     | Vehicles                                                                                                          | 9,12,200.00           | 9,20,450.00    |
| For Preventive and Curative Community Health Care in North East India                                                 | 9,83,358.00         |                     |                                                                                                                   |                       |                |
| For Building Bridges through Peacebuilding and Conflict Transformation in Northeast India                             | 22,64,716.00        |                     |                                                                                                                   |                       |                |
| For Community Action for Water, Sanitation and Nutrition in North East India (Phase IV)                               | 9,44,000.00         |                     |                                                                                                                   |                       |                |
| For Rehabilitation of Displaced Tribal Community with Special Focus on Women and Children Affected by Ethnic Violence | 6,13,826.00         |                     |                                                                                                                   |                       |                |
| For Literacy Programme                                                                                                | 4,69,936.00         |                     |                                                                                                                   |                       |                |
| <b>carried forward ...</b>                                                                                            | <b>66,36,845.00</b> | <b>58,18,086.06</b> | <b>carried forward ...</b>                                                                                        | <b>2,07,91,722.31</b> |                |



|                                                          |                       |                     |                                      |                       |
|----------------------------------------------------------|-----------------------|---------------------|--------------------------------------|-----------------------|
| <b>brought forward ...</b>                               | <b>66,36,845.00</b>   | <b>58,18,086.06</b> | <b>brought forward ...</b>           | <b>2,07,91,722.31</b> |
| For Purchase of Vehicle                                  | 7,76,634.00           |                     | <b>BALANCE ON 31.03.2020 :</b>       |                       |
| For Direct Family Funding Students Sponsorship Programme | 1,23,08,833.00        | 1,97,22,312.00      | With United Bank of India            |                       |
| <b>INTEREST REALISED :</b>                               |                       |                     | On Fixed Deposits                    | 38,97,169.91          |
| On Fixed Deposits                                        | 64,111.03             |                     | On Savings Bank Account              |                       |
| On Fixed Deposits (Vehicles)                             | 1,35,566.00           |                     | Account No. 1019010101694            | 3,39,229.34           |
| On Savings Bank Account                                  | 47,129.00             |                     | Account No. 1019010327756 (PACT-NEI) | 11,441.50             |
| On Savings Bank Account (Foard)                          | 122.00                |                     | Account No. 1019010327770 (FARM)     | 2,221.00              |
| On Savings Bank Account (Chalice)                        | 61,172.00             |                     | Account No. 1019010327763 (CAWSN)    | 16,579.25             |
| On Savings Bank Account (PACT-NEI)                       | 7,596.00              |                     | On Savings Bank Account              |                       |
| On Savings Bank Account (RDTC)                           | 6,929.00              |                     | With Manipur Rural Bank              |                       |
| On Savings Bank Account (CURE)                           | 2,814.00              |                     | Account No. 9001010059972 (Chalice)  | 7,90,116.03           |
| On Savings Bank Account (CAWSN)                          | 345.25                |                     | Cash in Hand                         | 21,557.00             |
| On Savings Bank Account (Farm NE)                        | 3,854.00              | 3,29,638.28         |                                      | 50,78,314.03          |
| <b>TOTAL RUPEES ...</b>                                  | <b>2,58,70,036.34</b> |                     | <b>TOTAL RUPEES ...</b>              | <b>2,58,70,036.34</b> |

We have verified the above Receipts and Payments account with the books of account and the vouchers relating thereto and we hereby report that in our opinion, proper books of account as required by law have been kept. The Receipts and Payments Account is in agreement with the books of account maintained. We have obtained all the information and explanations which to the best of belief were necessary for the purpose of our audit. The Receipts and Payments Account gives a true and fair view receipts and disbursements of Diocesan Social Service Society, Imphal - Foreign Contribution Account.

For Diocesan Social Service Society, Imphal

*Fr. Biju Luckose*  
Secretary

Guwahati :  
Dated : 31st October, 2020



FOR L. D' SOUZA & CO.,  
CHARTERED ACCOUNTANTS  
Firm Registration No. 101974W

*Dipsa Mary D'Souza*  
DIPSHA MARY D'SOUZA  
PARTNER  
Membership No. 153622  
UDIN : 20153622AAAAK1133





# FUNDERS



SANKT  
VINCENTGRUPPERNE



*FOR PRIVATE CIRCULATION ONLY*



**DIOCESAN SOCIAL SERVICE SOCIETY**  
**DSSS IMPHAL**

*A charitable and non-profit making Institution*

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